

Internal Quality Assurance Cell
(IQAC) committee Members (2023-24)

Sr. No	Name	Designation
1	Dr. Mrunalini Garware	Chairperson
2	Dr. Manav A. Thakur	Principal
3	Mrs. Shaikh Hussain	Co-ordinator
4	Mr. Rohit Jagtap	Member/Sr. Admin Officer
5	Dr. Amol Potgantwar	Member / Educationist
6	Mr. Pranit Narlawar	Member / Industrialist
7	Dr. S.B. Bhagat	Local Society/Invite Member
8	Miss. Amruta Manish Agrawal	Invite member/Employer
9	Miss. Shruti Sukhadhan	Member/Teacher
10	Mrs. Priti Chorade	Member/Teacher
11	Dr. Harish Harsurkar	Member/Teacher
12	Mr. Pranesh Chawhan	Member/Teacher
13	Mrs. Rashmi Bhumbare	Member/Teacher
14	Mrs. Manisha Kachare	Member/Teacher
15	Mrs. Soni Ragho	Member/Teacher
16	Priya Ghawane	Students/Nominee
17	Pratik Berad	Member/Alumni



(NAAC) Co-ordinator
Prof. Shaikh Hussain



Principal
Dr. Manav A. Thakur



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Dt.: 03rd July 2023

Minutes of the Meeting

Minutes of the meeting of IQAC held on 03rd July 2023 at 2.00 p.m. in Board Room the following members were present for the meeting:

Sr. No	Name	Designation	Sign
1	Dr. Manav A. Thakur	Chairperson	
2	Mrs. Shaikh Hussain	IQAC Co-ordinator	
3	Mr. Rohit Jagtap	Member/Sr. Admin Officer	
4	Dr. Amol Potgantwar	Member / Educationist	
5	Mr. Pranit Narlawar	Mr. Pranit Narlawar	
6	Dr.S.B. Bhagat	Local Society/Invite Member	
7	Miss. Amruta Manish Agrawal	Invite member/Employer	
8	Miss. Shruti Sukhadhan	Member/Teacher	
9	Mrs. Priti Chorade	Member/Teacher	
10	Dr. Harish Harsurkar	Member/Teacher	
11	Mr. Pranesh Chawhan	Member/Teacher	
12	Mrs. Rashmi Bhumbare	Member/Teacher	
13	Mrs. Manisha Kachare	Member/Teacher	
14	Mrs. Soni Ragho	Member/Teacher	
15	Priya Ghawane	Students/Nominee	
16	Pratik Berad	Member/Alumni	

Prof. Hussain Shaikh, IQAC Coordinator welcomed respected Principal Dr. Manav A. Thakur, all HOD's, and IQAC departmental coordinators




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Agenda of the meeting

1. To take review of earlier meeting
2. Discussion regarding AQAR 22-23 submission and SSR status
3. Any other issues raised by IQAC members
4. Discussion on E-copies of the letters of award of staff
5. Discussion of Seminar on Creativity, Innovation for student.
6. Discussion on circular /brochure /report.

Agenda 1: Prof. Hussain Shaikh, IQAC coordinator presented minutes of the earlier meeting. He also informed about SSR data gathering process and status. He briefed about.

Agenda 2: The criteria coordinators presented the SSR data of respective criteria and Cumulative information. Dr. Manav A. Thakur requested all Heads to take review of all the data and finalized the deadline for AQAR submission.

Agenda 3: IQAC coordinators raised the query regarding new templates of NAAC. IQAC coordinator SOP provided by the NAAC. IQAC coordinator informed that. SSR should be ready.

Other issues:-

Dr. Harish Harsulakr Presented on seminar on creativity, addition Program to the students. Principal Dr. Manav A. Thakur requested all to include these skill development programs in the academic calendar, circular, report and execute it meticulously.







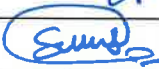
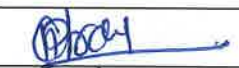





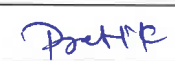


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Dt.: 05th October 2023

Minutes of the Meeting

Minutes of the meeting of IQAC held on 05th October 2023 at 11.00 a.m. in Board Room the following members were present for the meeting:

Sr. No	Name	Designation	Sign
1	Dr. Manav A. Thakur	Chairperson	
2	Mrs. Shaikh Hussain	IQAC Co-ordinator	
3	Mr. Rohit Jagtap	Member/Sr. Admin Officer	
4	Dr. Amol Potgantwar	Member / Educationist	
5	Mr. Pranit Narlawar	Member / Industrialist	
6	Dr.S.B. Bhagat	Local Society/Invite Member	-
7	Miss. Amruta Manish Agrawal	Invite member/Employer	
8	Miss. Shruti Sukhadhan	Member/Teacher	
9	Mrs. Priti Chorade	Member/Teacher	
10	Dr. Harish Harsurkar	Member/Teacher	
11	Mr. Pranesh Chawhan	Member/Teacher	
12	Mrs. Rashmi Bhumbare	Member/Teacher	
13	Mrs. Manisha Kachare	Member/Teacher	
14	Mrs. Soni Ragho	Member/Teacher	
15	Priya Ghawane	Students/Nominee	-
16	Pratik Berad	Member/Alumni	

Prof. Hussain Shaikh, IQAC Coordinator welcomed respected all HODs and IQAC departmental coordinators




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Agenda of the meeting

1. Discussion on the preparation of AQAR of A.Y. 2023-24.
2. Discussion on the analysis of coming up result according to the guidelines of NAAC
3. Discussion made that college needs to manage all the important things related to final examination considering the delay in exam due to pandemic.
4. To Discussion on student achievement of different department.
5. To discus on academic planning on current semester.

Agenda 1: Prof. Hussain Shaikh, IQAC coordinator informed all members about AQAR acceptance and SSR submission deadline. He requested to all criteria head to share document.

Dr.Manav.A.Thakur invited all criteria head for AQAR Status of A.Y 23-24

1. Prof. Shruti Shukhadhn presented document of criteria 01 curricular planning and implementation.
2. Prof. Priti Chorade presented document on criteria 02 teaching learning and evaluation
3. Dr. Harish Harsulkar presented criteria 03 data.
4. Prof. Pranesh Chawhan discussed the criteria 04 information which was required some clarification.
5. Prof. Rashmi Bhumare explains Criteria05 and discus placement.
6. Prof. Manisha Kachare Presented Criteria 06 discussed the issue to be addressed in criteria 06
7. Prof. Soni Ragho explained criteria 07.

Agenda 2:. To discuss the achievement of student in different department. All head informed that technical festival of department is planned in the month of January by all departmental student association.

Other issues:-

Prof. Hussain shaikh discussion on examination and related planning and Prof. Soni Ragho discussed on SEM second academic planning.





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Action Taken Report and Compliance

Mane of committee:- Internal Quality Assurance Cell

Meeting location:- Board room


Date:-05/10/2023

Time:- 11a.m.

Sr. No.	Agenda Items	Discussion	Action taken
1	NAAC AQAR Preparations Progress	AQAR acceptance	AQAR submitted of A.Y. 22-23 Successfully.
2	Academic Planning and monitoring	End semester examination and extra classes	All department conducted extra lecture for student to prepare them for end semester examination
3	Industry connect and student placement	Student placement opportunities	Job fair with more than 100 companies.(Industry visit 20 December 2023)
4	Infrastructure	Chair repairing	Done at workshop




(NAAC) Co-ordinator
Prof. Shaikh Hussain


Principal
Dr. Manav A. Thakur
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Dt.: 08th February 2024

Minutes of the Meeting

Minutes of the meeting of IQAC held on 08th February 2024 at 12.00 p.m. in Board Room the following members were present for the meeting:

Sr. No	Name	Designation	Sign
1	Dr. Manav A. Thakur	Chairperson	
2	Mrs. Shaikh Hussain	IQAC Co-ordinator	
3	Mr. Rohit Jagtap	Member/Sr. Admin Officer	
4	Dr. Amol Potgantwar	Member / Educationist	
5	Mr. Pranit Narlawar	Member / Industrialist	
6	Dr.S.B. Bhagat	Local Society/Invite Member	
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10	Dr. Harish Harsurkar	Member/Teacher	
11	Mr. Pranesh Chawhan	Member/Teacher	
12	Mrs. Rashmi Bhumbare	Member/Teacher	
13	Mrs. Manisha Kachare	Member/Teacher	
14	Mrs. Soni Ragho	Member/Teacher	
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Welcome address by chairperson: Dr. Manav A.Thakur, welcome all committee member and meeting.



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Agenda of the meeting

1. Discussion on the award of staff PhD Registration and higher education.
2. Discussion on the about extra lecturers and cultural program.
3. Discussions on the curricular aspects of the academic programs and suggest improvement.
4. Discussion on AQAR format and implementation of the guidelines of AQAR 2023-2024 properly
5. Any other


The chairperson address agenda 01 to 3 the fallowing point were discussed under these agenda

Agenda 1: To discuss on the award of staff PhD registration and higher education, paper publication and the discussion on achievement of staff in different department.

Adenda 2 :- To Discussion on the about extra lecturers and cultural programmed. Manav A. Thakur invited to Prof. Hussain Shaikh, provided information that the mid semester lecture and exam schedule for the academic current year. End sem exam and unit test schedule in the coming month on the first week. Prof. Soni ragho mentioned that mini project is assigned to student in the project based learning it will be showcased in the month of March.

Agenda 3:. Prof. Hussain shaikh. Discussion on AQAR format and implementation of the guidelines of AQAR 2023-2024 properly. all criteria head prepare the related document and discussed the issue to be addressed in related criteria.




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Action Taken Report and Compliance

Mane of committee:- Internal Quality Assurance Cell

Meeting location:- Board room

Date:-08/02/2024

Time:- 12p.m.

Sr. No.	Agenda Items	Discussion	Action taken
1	PhD Registration and higher education	promote to staff for PhD Registration and higher education	Provide facility for PhD Registration and higher education.
2	Teaching learning and evaluation	Discussion on unit test and mid term examination.	Init test conducted by all the department from march first week. First year department provide information about the project based on learning module implemented by first year student.
3	Extra curricular	The plan of annual gathering and sport day, cultural activity.	2024 conducted successfully in the first week of 06 February 2k24
4	NAAC visit Preparation	Documentation and verification Status	All Criteria coordinators verified the status of document for peer team visit and submitted to IQAC department wise. head

(NAAC) Co-ordinator
Prof. Shaikh Hussain



Principal
Dr. Manav A. Thakur
VPS College of Engineering & Technology
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